

BA (Hons) Business Management

Entry requirements

- 200 UCAS Tariff points.
- 3 GCSEs at grade C or above including English and Mathematics or Science.
- Applicants whose first language is not English require an IELTS test score of 5.5 or above.

MBA Master of Business Administration

Entry requirements

- A minimum of 2 years work experience in a managerial or professional role.
- A minimum of a second class honours degree or equivalent.
- Applicants whose first language is not English require an IELTS test score of 6.5 or above.
- 1 academic reference and 1 employer reference.

MSc Management

Entry requirements

- A minimum of a second class honours degree or equivalent.
- Applicants whose first language is not English require an IELTS test score of 6.5 or above.
- 2 academic references.

Application Form for 2011 Entry

Please read this form and the notes on page 5 carefully before completion. Complete ALL sections in BLOCK CAPITALS in black ink or electronically for email and attach copies of certificates/other required documents. Where there is an asterisk (*) please place a cross in the box which is applicable to you.

APPLICANT DETAILS (See Note 1)			
Surname/Family name		Male <input type="checkbox"/> *	Female <input type="checkbox"/> *
Previous surname or family name		Title: Mr <input type="checkbox"/> *	Mrs <input type="checkbox"/> *
		Ms <input type="checkbox"/> *	Other
First/Given name (s)			
Date of Birth (dd/mm/yy)		Nationality	
Permanent home address			
Street			
City/Town			
Postcode/Zipcode			
Country			
Email address. This will be the main method of contact for international applicants. Please ensure details are legible and accurate.			
Telephone number		Mobile/cellphone	
Correspondence address if different (e.g. - UK address if you are already living here). This is the address we will use for all correspondence regarding your application.			
Street			
City/Town			
Postcode/Zipcode			
Country			
Tel (inc. country code)			
In which country do you have an unrestricted right to reside/live?			
Date of first entry to live in the UK (dd/mm/yy)		Passport No.	

COURSE OF STUDY APPLIED FOR		
Course	Option	Intake
<input type="checkbox"/> MBA (1 Year)	<input type="checkbox"/> 1 year in London	<input type="checkbox"/> January, 2011
	<input type="checkbox"/> 1 Semester in London & 1 Semester in Singapore	<input type="checkbox"/> September, 2011
<input type="checkbox"/> M Sc Management	<input type="checkbox"/> 1 year in London	<input type="checkbox"/> January, 2011
	<input type="checkbox"/> 1 Semester in London & 1 Semester in Singapore	<input type="checkbox"/> September, 2011
<input type="checkbox"/> BA (H) Business Management	<input type="checkbox"/> 3 Years in London	<input type="checkbox"/> January, 2011
	<input type="checkbox"/> 2 Years in London & 1 Year in Singapore	<input type="checkbox"/> September, 2011

FEES INFORMATION (See Note 2)

Who is expected to pay your fees?

Yourself *Sponsor *

Name and address to which invoice is to be sent:

EDUCATION (see Note 3)

Secondary Education/Further/Higher Education

Name of Secondary School/High School/College/University	Address	Dates attended From (mm/yy) To (mm/yy)

EXAMINATION RESULTS (See Note 4)

Secondary Education/Further/Higher Education

Full title of qualification (eg Matura, International Baccalaureate, GCSE, A-Level, AVEC, BA)	Subject (eg Maths, English)	Grade achieved	Date Taken (mm/yy)

Please ensure copies of your certificates are attached together with translation if appropriate (See Note 5)

EXAMINATION CURRENTLY BEING STUDIED

Secondary Education/Further/Higher Education

Full title of qualification (eg Matura, International Baccalaureate, GCSE, A-Level, AVEC, BA)	Subject (eg Maths, English)	Grade Predicted	Date to be Taken (mm/yy)

EVIDENCE OF ENGLISH LANGUAGE LEVEL

English Language qualification if non-native speaker (eg IELTS, TOEFL)	Title	Grade

PROFESSIONAL BODY MEMBERSHIP

Title	Grade

EMPLOYMENT (See Note 6)

Organisation	Position held	From	To

STATEMENT IN SUPPORT OF APPLICATION (See Note 7)

Please explain in your own words your reason for your choice of course and the relevant skills, qualities and attributes which you possess.

Continue on a separate sheet if required

Please tell us where you found out about this course	
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REFERENCE (See Note 8)

A reference sheet is enclosed with this application and should be completed and returned together with this form. If you are currently in education, your referee should be your tutor. If you are currently employed, your referee should be your employer. Please see notes of guidance for further advice. If a second reference is required this will be indicated by a second reference form being enclosed with this form.

Data Protection Act 1998

I agree to the school processing personal data contained in this form or other data which the school may obtain from other people. I agree to the processing of such data for any purposes connected with my studies or my health and safety whilst on the premises or for any legitimate reason including communication with me following the completion of my studies.

In addition, I agree to the school processing personal data described as Sensitive Data within in the meaning of the Data Protection Act 1998, such processing to be undertaken for any purposes as indicated in the declaration above

Declaration

I certify that, to the best of my belief, the information I have provided is complete and true.

Signature of Applicant	Date	
Signature of Parent or Guardian if applicant is under 18 years	Date	

NOTES

(1) Applicant details: Please complete all sections of the form in BLACK INK, writing clearly in BLOCK CAPITALS. You should give both your home address and your correspondence address if they are different.

Permanent home address: This is legally defined as your 'country of domicile' and can be either your country of birth/nationality OR another country in which you have a legal right to remain permanently. Passport number is Mandatory for non-UK or non-EEC applicants.

(2) Fees Information: you must give details of who will be paying your fees. Please place a cross in the box applicable to you.

Regardless of your nationality, if you have not permanently resided in the UK/EU for the last 3 years for other than educational purposes you may be liable to pay full overseas fees. If you are unsure of your status please contact us for advice. Email: admission@london.amity.edu, Tel: +442086310190

(3) Education: Please give details of all Schools/Colleges/Universities attended since the age of 16 years together with dates.

(4) Examination results: Please list your academic certificates in date order, specifying the subjects studied and the grades achieved and enclose copies. If your educational certificates were obtained outside the UK please send:

- (i) an official translation of the certificate,
- (ii) a certified copy of the original certificate. 'Certified' means that the copy of your original certificate has been confirmed as authentic by either the issuing educational institution or by a lawyer,
- (iii) an official transcript of your studies (translated if necessary) indicating the subjects studied and the grades achieved.

(5) Certificates: Failure to enclose these documents will delay processing your application.

(6) Employment: Please give details of current and previous employers, together with dates. If the course you are applying for requires professional/work experience as part of the entry criteria, please provide details of your employment on a separate sheet of a paper.

(7) Statement in Support of Application: This section must be completed. You should state why you want to undertake this course, any relevant experience and long term goals.

(8) Reference: All applicants should provide a reference in the enclosed form.

IF YOU WISH TO STUDY AT AMITY GLOBAL BUSINESS SCHOOL LONDON PLEASE RETURN THIS FORM, TOGETHER WITH ANY CERTIFICATES AND REFERENCES TO:

Amity Global Business School London, 8 Bedford Square, London, WC1 B 3RA OR
Facilitation centre in India: International Affairs Department, Amity Campus, Sector-44, D-Block, Noida-201303.



Reference Form

The applicant should complete Section 1, then pass this form to their referee to be completed in accordance with the guidelines overleaf. This form should then be returned to the appropriate Admissions Office at- **Amity Global Business School London**, together with the application form.

Section 1		Section 2	
Name of Applicant:		Name of Referee:	
Applicant's Date of Birth: ___ / ___ / ___		Post/Occupation:	
Address:		Address:	
Post Code:	Tel:	Post Code:	Tel:
Email:		Email:	
Course:			
Campus:			
Reference: (Please see guidelines for referees over leaf)			

Referee's Signature:	Date: ___ / ___ / ___
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NOTES OF GUIDANCE FOR REFEREES

The referee should be the applicant's course tutor if the applicant has been in education within the last two years, or the applicant's employer.

The referee should not be a friend or family member and their knowledge of the applicant should be current (the last two years)

The details in Section 2 should be completed by the referee.

The reference should be completed by the referee, not the applicant, and be signed and dated by the referee before being returned to the Admissions Office with the application form. The School may contact a referee to confirm any details.

The referee should comment on the following.

1. Academic Skills
2. Communication skills
3. Confidence
4. Health and Attendance
5. Motivation
6. Reliability
7. Other Attributes

If a referee would prefer to send this reference form directly to the School they should address it to Amity Global Business School London, 8 Bedford Square, London, WC1 B 3RA

Email : admission@london.amity.edu

If there are any queries regarding the completion of the reference please contact the Admissions Office at Amity Global Business School London | Tel: +442076310190 | Fax: +442076371993



APPLICATION FORM CHECKLIST

1. Photocopies of the certificates of all your qualifications previously obtained e.g. Masters level, Bachelors Degree, HND or University Foundation etc
Please note certificates like sports achievements, extracurricular or school leaving certificates are not required
2. Copies of transcripts/Mark sheets of the qualification obtained
3. 3 passport photographs
4. Photocopy of passport (Both front page & back page)
5. A completed Amity Global Business School London application form
6. IELTS or TOEFL of 6.5/580 for MBA & MSc
For BA(H) IELTS OR TOEFL 5.5 and above
7. Work experience certificate of 2 years minimum from an employer on a company letterhead (for MBA applicants)